

**KENTUCKY BOARD OF MEDICAL IMAGING & RADIATION THERAPY**  
**December 19, 2024 – SPECIAL MEETING**  
**1:00 pm**

Board Members Present: Keri Leamy, Nancy Uhls, Jeffrey Fannin, Ryan Hamilton, Lucas Rodriguez, Bianca Crockam, Kelsey Boswell, Michael Helphinstine, Tammy Rich-Swinford

Board Members Absent:

ExOfficio Members: Carson Kerr, Elizabeth Morgan

Guests:

AGENDA ITEM	Time	DISCUSSION	Action
Call to order	1 minute		Quorum was established; meeting was called to order at 1:05 pm.
Introduction of New Board Members	5 minutes	New board members were sworn in prior to board meeting.	Board chair recognized and welcomed new board members.
Approval of August Minutes	2 minutes		A motion to approve August minutes was made by Ryan Hamilton. Jeffrey Fannin seconded. Motion passed.
Approval of Board travel and per diem	1 minute		Lucas Rodriguez made a motion to approve board travel and per diem for today's meeting and per diem from September, October and November committee meetings. Ryan Hamilton seconded. Motion passed.
Committee Reports	20 minutes	<p><u>Education Committee</u>: No report.</p> <p><u>Complaint/Violations Committee</u>:  The complaint/violations committee made a recommendation to approve the following actions:  <b>23.23</b> Private Written Admonishment  <b>24.02</b> Dismiss, as no apparent violation of the law occurred  <b>24.04</b> Issue notice of 45-day retroactive suspension and \$1,500 civil penalty  <b>24.06</b> Issue notice of \$3,000 civil penalty to facility where unlicensed practice occurred  <b>24.07</b> Approve Agreed Order for payment plan for civil penalty and Corrective Action Plan  <b>24.09</b> Issue subpoena to facility for information;  Issue notice of 45-day retroactive suspension and \$1,500 civil penalty  <b>24.13</b> Issue notice of Revocation for non-compliance with Agreed Order  <b>24.14</b> Issue Request for Corrective Action Plan  <b>24.15</b> Issue Request for Corrective Action Plan  <b>24.16</b> Private Written Admonishment  <b>24-V-003</b> Approve Agreed Order for payment plan for civil penalty  <b>24-V-006</b> Approve Agreed Order for 60-day suspension  <b>24-V-009</b> Private Written Admonishment  <b>24-V-010</b> Issue notice of 8-day retroactive suspension and \$400 civil penalty  <b>24-V-011</b> Issue notice of 8-day retroactive suspension and \$400 civil penalty  <b>24-V-012</b> Private Written Admonishment  The recommendation to approve the list of actions was seconded by Michael Helphinstine.</p>	

AGENDA ITEM	Time	DISCUSSION	Action
		<p>Jeffrey Fannin recused from voting on case 24.09 and Keri Leamy and Jeffrey Fannin recused from voting on 24.16. Recommendation passed.</p> <p><u>Applications Committee:</u>  The applications committee made a recommendation to approve applications for Eirneas Shitahun, Amanda Tackett, Nelson Hedges, Maria Dempsey, Andrew Magie, Kimberly Boone, Elizabeth Wallace, and Dylan Crawford. Ryan Hamilton seconded recommendation. Recommendation passed.</p> <p>The applications committee made a recommendation to authorize the Executive Director to approve applications for the Kentucky Limited Scope Exam for individuals that have completed an accredited radiography program, but have not been successful in passing the national certification exam; the individual would be required to sign an acknowledgement form regarding the difference in scope of practice. Kelsey Boswell seconded recommendation. Recommendation passed.</p> <p><u>Communications Committee:</u>  The communications committee made a recommendation to send an update to the licensees about new board members, the recipients of this years' scholarship, and the 2025 meeting schedule, along with other information of interest. Bianca Crockam seconded. Recommendation passed.</p> <p><u>Regulations Revision Committee:</u>  The regulations revision committee makes a recommendation to move forward with the draft copy of the bill and delegate Legal Counsel and Executive Director to attend any meetings with Representative Amy Neighbors that may arise during the legislative session. Bianca Crockam seconded recommendation. During discussion, concerns about the addition of student medical imaging technologists arose. Counterpoints to those concerns were additionally raised, emphasizing a level of control afforded to the board through the promulgation of regulations. Upon call to vote, the recommendation passed.</p>	
Old Business	15 minutes	<u>Formation of Strategic Planning Committee</u>	Keri Leamy made a motion to hold the meeting of the strategic planning committee biannually during a board retreat to include all members of the board and discuss standard operating procedures, review of the administrative regulations and the budget for the next biennium. Lucas Rodriguez seconded. Motion passed unanimously.
Executive Director Update	15 minutes	<u>License Update:</u> August 2024 a. New: 45 b. Renewal: 581 c. Late: 7 d. Follow-up to late license submissions: in committee	

AGENDA ITEM	Time	DISCUSSION	Action
		<p>September 2024</p> <ul style="list-style-type: none"> <li>a. New: 87</li> <li>b. Renewal: 567</li> <li>c. Late: 6</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p>October 2024</p> <ul style="list-style-type: none"> <li>a. New: 46</li> <li>b. Renewal: 553</li> <li>c. Late: 9</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p>November 2024</p> <ul style="list-style-type: none"> <li>a. New: 55</li> <li>b. Renewal: 552</li> <li>c. Late: 10</li> <li>d. Follow-up to late license submissions: in committee</li> </ul> <p><u>Related legislative activity:</u> None</p> <p><u>Related ARRT, ASRT, NMTCB updates:</u> None</p> <p><u>Budget: Report through November 2024 distributed to board members</u></p> <ul style="list-style-type: none"> <li>a. Revenue</li> <li>b. Expenditures</li> <li>c. YTD Balance</li> <li>d. Outstanding Bills</li> </ul>	
<b>New Business</b>	20 minutes	<p><u>Recognition of Board Members</u></p> <p>The board recognized the following individuals for their commitment and dedicated service to the board and the citizens of the Commonwealth of Kentucky:</p> <ul style="list-style-type: none"> <li>• Sharon Whitaker, appointed in November 2016, reappointed in October 2020, served as Board Vice Chair 7 years, term ended Oct 2024.</li> <li>• Eric Burchfield, appointed January 2021 and served through October</li> </ul>	

AGENDA ITEM	Time	DISCUSSION	Action
		<p>2024.</p> <p><u>2025 Board Meeting Schedule</u></p> <p><u>Board Staff Performance Evaluations</u> A market analysis of the roles of Executive Director and Program Coordinator were discussed using the ASRT Radiologic Technology wage and salary survey 2024.</p>	<p>Keri Leamy made a motion that board meetings will be held at 1:00pm ET bimonthly at the KBMIRT office on the second Tuesday beginning on February 11, 2025 and that committee meetings will be held monthly on the second Tuesday of the month as needed, beginning on January 14, 2025. Ryan Hamilton seconded. Motion passed unanimously.</p> <p>Keri Leamy made a motion to increase the Executive Director role by 25% to bring this role's salary to the median salary of an administrator within the field of Radiology. Lucas Rodriguez seconded the motion. Motion passed unanimously.</p> <p>Keri Leamy made a motion to increase the Program Coordinator role by 33% to bring this role's salary to the median salary of a lead technologist within the field of Radiology. Ryan Hamilton seconded the motion. Motion passed unanimously.</p>
<b>Future meetings</b>		<p><i>February 11, 2025</i></p> <p><i>All meetings are scheduled to start at 1:00 p.m. and are held at the KBMIRT office: 2365 Harrodsburg Rd, Suite A220</i></p>	
<b>Meeting adjourned</b>			<p>Keri Leamy made a motion to adjourn meeting. Bianca Crockam seconded. Meeting adjourned at 3:31 pm.</p>